**Trefeglwys Community Council**

**Minutes of the Meeting on**

**Tuesday 28May 2024 7.30 at Trefeglwys Memorial Hall**

**Councillors** Cllr. D Jerman

Cllr. J. Anwyl

Cllr. D. Pugh

Cllr. B. Crone

Cllr. M. Smith

Cllr. E. Short

Cllr. E. Meddins

Cllr. N. Bennett

Cllr. L. Williams

1. **Apologies**  Cllr M. Brench
2. **Declarations of Interest** *(Declarations of interest whether likely to benefit or disadvantage should be disclosed prior to commencement of discussion)* None
3. **Confirmation of the minutes of the meeting held on 23rd April 2024** The minutes were proposed as an accurate record by Cllr. Smith and seconded by Cllr. Crone and signed by Chair
4. **Matters Arising**
   1. **Welcome New Councillor** The Chair welcomed new Councillor Lee Williams to the Community Council
   2. **Audit Wales – Invoice** The Clerk received an Invoice from Audit Wales for work carried out in 2021/22 for £200. Cllr. Jerman and Cllr. Smith agreed and proposed payment. Clerk to set up payment from TCC Bank Account to be authorised by Cllr. Jerman and Cllr. Crone.
   3. **Internal Audit 2023/24** Clerk to collect from previous Clerk and take to Internal Auditor Anthony Richards. Clerk to send out Spreadsheet for accounts and Annual Returns Form.
   4. **TCC Website**

**-** Domain Invoice - Amount of £304.79 for 3 years Domain registration for new TCC website. Discussed and agreed by Councillors. Clerk to put on Bank Account and to be authorised by Cllr. Jerman and Cllr. Crone

**-**Update information – Councillors provided update information for Website, Cllr. Pugh provided 2 films to be uploaded. Clerk to send to R. Higgs

**-**Councillors were informed of information required by Statuary Regulations which at present are missing from the new website, there may possible consequences if regulations are not complied with    No agreement was reached, and further discussion is required. Forwarded to June Agenda

* 1. **D Day Flags** Have been ordered by Clerk, when invoice for £54.60 is received Clerk to put payment on Bank account and to be authorised by Cllr. Jerman and Cllr. Crone
  2. **20 MPH Sign** Discussed and had previously received correspondence
  3. **VAT Refunds** Letter received by Clerk from HMRC, Vat Returns for 2021 were not accepted due to time scale, Clerk to contact HMRC regarding following years VAT returns
  4. **Trefeglwys Community Christmas Tree** Cllr. Short to contact Trefeglwys Memorial Hall to get costings for the Christmas tree
  5. **Recruitment and Retention of Clerks/Responsible Financial Officers** Discussion of new document**,** no changes to be made of current Clerks role.
  6. **Local Bus Network 2025 retendering** Discussed
  7. **Microsoft 365 Billing £19.99** Previous Clerk submitted invoice for this as it had to be paid by Debit Card, Clerk to update details with Microsoft and put payment on Bank Account to remunerate previous Clerk. Cllr. Jerman and Cllr. Crone to authorise payment.
  8. **Annual Fixed Playground Inspections** Awaiting Invoice, Cllr. Short to contact Trefeglwys Memorial Hall Committee to inform of reimbursement of Inspection Fee as agreed by Councillors. Carried forward to next meeting

1. **Correspondence** *All correspondence received has previously been forwarded to Cllrs. Cllrs to comment on correspondence relevant to Trefeglwys Community Council):*
   1. **RE: Baneri Maethu Powys - Angen Cymorth /Powys Fostering Banners - Help Required** Discussed
   2. **Objective Connect - Full audits 2023-24 - Message to all councils** Discussed
   3. **Holocaust Memorial Day 2025 / Diwrnod Cofio'r Holocost 2025** No Comment
   4. **Launch of New Biodiversity Resources / Lansio Adnoddau Bioamrywiaeth Newydd** No Comment
   5. **Independent Remuneration Panel for Wales - Community and Town Councils - Councillor Allowances** Discussed
   6. **Pre-election Period Timetable of Actions** No Comment
2. **Planning-** None received
3. **Reports-** None Received
4. **Finances/Accounts**
   1. Account Balance
   2. Windfarm Account Balance
   3. Payments:
5. H. Cockcroft wages & expenses
6. HMRC
7. Bank charges
   1. Receipts:
8. Windfarm account interest - none

*All Councillors have seen Current Bank Statements with the balances and payments above.*

1. **Any other business** *At the discretion of the Chair*

Time and date of next meeting – Tuesday 18th June 7.30