**Trefeglwys Community Council**

**Meeting Minutes**

**Tuesday 18th June at Trefeglwys Memorial Hall**

1. **Apologies -** Received fromCllr. Bennett, Cllr. Anwyl and Cllr .Meddins
2. **Present –** Cllr. D. Jerman

Cllr. D. Pugh

Cllr. B. Crone

Cllr. E. Short

Cllr. L. Williams

Cllr. M. Smith

Heather Cockcroft (Clerk)

1. **Declarations of Interest** *(Declarations of interest whether likely to benefit or disadvantage should be disclosed prior to commencement of discussion)*  NONE
2. **Confirmation of the minutes of the meeting held on 28th May 2024 and AGM Minutes 28th May 2024** Proposed by Cllr. Crone, seconded by Cllr. Short
3. **Matters Arising**
   * + - 1. Audit Wales – Outstanding Points – Clerk and Councillors researching and collating outstanding information – forwarded to next meeting to finalise and send to Audit Wales Cardiff
         2. Wind Farm Account – Awaiting response from Auditor – Forward to next meeting
         3. Internal Audit 23/24 – Completed Audit File with Internal Auditor, forward to next meeting to be signed off by Councillors
         4. TCC Website – Going Live & Statutory Regulations, Annual Audited Accounts – Website now live, outstanding final Fee approved by Cllr. Crone and seconded by Cllr. Short, to be paid to RH Designs. Clerk to action

Statutory Regulations discussed and further research to be carried out, forward to next meeting.

It was discussed that the monthly payment to PCQ was to be cancelled(approved by Chair and Vice Chair) and a retainer Fee to be paid to RH Design for 5 hours @ £100 to support the Clerk and Councillors with completing and uploading outstanding documents and relevant information to the new Website. Retainer Fee approved by Cllr. Jerman and seconded by Cllr. Smith. Clerk to action

The new Website was accessed and seen by Councillors at the meeting.

* + - * 1. Register of Members Interests. Councillors seeking further guidance, forward to next meeting
        2. Upperbridge – Unsubscribing from Company re: previous TCC Website. Clerk to unsubscribe from email.
        3. Annual Returns – Fixed Assets Register – Discussed and proposed to state on 24/25 Annual Returns only Fixed Assets that are currently owned by TTC. Clerk to action in next year’s Annual Returns Form.
        4. Community Trail Bench – Discussed for the fourth time and rejected
        5. Trefeglwys Women’s Institute \_ Councillors read letter from Trefeglwys WI in regard to funding. Funding was requested for Demonstrations, Lectures and Speakers, and Hall Hire costs for the group. Cllr. Pugh proposed £200 to be approved for the WI. Approved by Cllr. Crone and Cllr. Short. Clerk to action. However it was discussed that the WI should provide a more detailed breakdown of funding required for future reference, Clerk to inform Margaret Jones.
        6. Cllr’s Expenses for Mileage – Approved by Cllr. Jerman and Cllr. Smith. Clerk to action
        7. Previous Clerk’s Wages – Approved by Cllr. Jerman and Cllr. Smith. Clerk to action

1. **Correspondence** *All correspondence received has previously been forwarded to Cllrs. Cllrs to comment on correspondence relevant to Trefeglwys Community Council):*
   1. Audit Notice 2024 (Powys) Deryck Evans – read and discussed
   2. Innovative Practice Conference on Wednesday 3rd July. - Cllr. Pugh to attend conference approved by Cllr. Crone and seconded by Cllr. Jerman. Clerk to action
   3. Llanidloes Executive Summary Report - Llais Powys - Read
   4. Tidy Wales Awards 2024 - your time to shine! - Read
   5. Sovereign Compliance £40 per Inspection for Play Kit! -Read
   6. OVW Webinar: Community Transport - Read
2. **Planning**
3. Powys Planning Decision Notices 27th May to 7th June 2024 – not relevant
4. Powys Planning Decision Notices 13th to 24th May 2024- not relevant
5. **Reports**
6. **OVW**

Cllr. Derrick Pugh attended a Policy meeting with One Voice Wales on Friday, 7th June 2024.  He gave a summary at the meeting regarding the following items and informed the Council that he would be circulating the Policy Minutes as soon as they had been received by him.

  Report from the Partnership Council (Oral Update)

  External Consultations

1. WLGA MoU Update
2. Governance Framework
3. Bridgend Boundary Review
4. Age Friendly Communities
5. Digital Health Programme
6. Y Farchnad – Senedd Cymru
7. Commission on Community Assets

h)      Cost of Living Update

1. Local Places for Nature Update
2. Welsh Government Digital Health Working Group

 Welsh Government Democratic Health Working Group

                Enhancement of Bilingualism

1. **Finances/Accounts**
   1. Bank Account Access – Cllr. Short ID to be submitted and forms signed. Forms signed by Cllr. Short and approved by Cllr. Jerman and Councillor. Crone. Clerk to action
   2. Account Balance
   3. Wind Farm Account Balance
   4. Payments:
2. Microsoft yearly Payment Reimbursement(paid to former Clerk who used her own Debit Card)
3. HMRC
4. Audit Wales 20/21 Payment
5. PCQ DD
6. Clarks Wages
7. Clarks Expenses
8. Bank charges
9. Domain Payment to R. Higgs
   1. Receipts:
10. Windfarm account interest

All balances and payments above were seen by Councillors on current Bank Statements

1. **Any other business** *–* Cllr. Short to contact Zurich Insurance for quote for TCC Insurance. Forward to next meeting.
2. **Time and date of next meeting -** 30th July 2024 at 7.30 Trefeglwys Memorial Hall