**Trefeglwys Community Council Meeting**

**Date:** 17th December 2024
**Time:** 7:00 PM
**Location:** Memorial Hall, Trefeglwys

**Attendees:** County Councillors Les George, Elwyn Vaughan.

Trefeglwys Community Councillors: Derrick Pugh, Marion Brench, Beryl Crone
**Guest:** County Councillor Gary Mitchell, Ward Member Llanbrynmair
**Apologies:** County Councillor Karl Lewis

**Meeting Start:** 7:01 PM

### **1. Appointment of Chair and Vice Chair**

* **Chair:** County Councillor Elwyn Vaughan
	+ Proposed by PCC Cllr Les George, seconded by TCC Cllr Marian Brench
* **Vice Chair:** County Councillor Karl Lewis
	+ Proposed by TCC Cllr Derrick Pugh, seconded by PCC Cllr Elwyn Vaughan.

### **2. Declarations of Interest**

* None declared.

### **3. Minutes of Previous Meeting**

* The Chair advised that the minutes of the previous meeting were to be noted, as TCC Cllr Pugh was the only current member present.
* Omissions or oversights in the minutes were highlighted by TCC Cllr Beryl Crone:
	+ No proposer or seconder mentioned.
	+ No mention of meeting date changes.
	+ Time of meeting closure not recorded.
	+ Financial transactions not fully documented, including a payment for flowers for the previous clerk. TCC Cllr Derrick Pugh has covered the oversight on behalf of the Council and copy of payment provided for records and auditing purposes.

### **4. Matters Arising.**

**A)**

**Precept Clarification:**

* + Details for the previous year’s precept are still pending, as the previous clerk has paperwork.
	+ Precept request for 2023/24 was £5,500.00.
	+ Current bank account balance as of 30th November: £9,758.
	+ Windfarm account balance as of 30th November: £14,765.
	+ Noted there would be additional expenses in this fiscal year which would include clerk fees from Powys County Council and Audit Wales fees (see below).
	+ Training costs for new councillors were estimated at £300 yet could increase if other training requirements were needed.
	+ It was understood that a further £1700 approximately would be paid to TCC in January 2025, it was proposed the precept for 2024/25 remain at £5,500.00, proposed by PCC Cllr Elwyn Vaughan and seconded by PCC Cllr Les George.

**B)**

* **Replacement Clerk:** The Chair informed that due process would be followed in recruiting a new clerk which could take a few months to recruit and sort out any outstanding issues,then when was felt an appropriate time to advertise for new TCC Councillors, the necessary documentation would be completed and published on the website and Noticeboards in each area. It was imperative to gain stability.

**C)**

**Audit Wales Review:**

* + The Audit Wales report has been supplied to the County Council and must be published on the TCC website and the noticeboards.
	+ TCC Cllr Derrick Pugh met with Audit Wales to discuss the report.
	+ Discussion on the high bill from Audit Wales for full audit 2022-23 and extra work involved and the audit for 2023-24, the 2 invoices totaling £1,026. Payment proposed by TCC Cllr Derrick Pugh and seconded by TCC Cllr Beryl Crone.
	+ The Chair will seek guidance from the Monitoring Officer on the 3 TCC Cllrs request to add a statement alongside, as the 3 TCC Cllrs were part of the Corporate Body, so cannot divorce themselves from the report.
* **Bank Signatories:**
	+ Future signatories to include TCC Cllr Beryl Crone and TCC Cllr Marian Brench.
	+ New clerk, once appointed to take on bank responsibilities.
* **Website Issues:**
* Richard Higgs is updating the Trefeglwys Community Council website, issues to be reviewed by the Chair.

**D)**

* Discussion on the September IRPW report status, to be confirmed when paperwork received from previous clerk. PCC Cllr Elwyn Vaughan to speak with past clerk.

### **E)**

### The Chair was firm that TCC and Windfarm discussions should be separate with individual agenda moving forward to allow for clarity. The current agreement or contract was believed to be held in PCC archives. The new clerk, when in post, would need to request documentation. The matter will be investigated by the Chair and PCC Clerk in the meantime.

### A Trust to be established using other community councils operating templates for guidance / structure.

### Discussion on the allocation of windfarm funds to various community projects.

**F)**

* + Approval of £250 for Trefeglwys Eisteddfod. Proposed Cllr Derrick Pugh and seconded TCC Cllr Marion Brench. TCC Cllr Beryl Crone will advise the group of approval, however, awaiting bank account signatory changes.

**G)**

* Approval of £1,500 for village hall grants, TCC Cllr Derrick Pugh to advise the group of the approval however, awaiting bank account signatory changes.
	+ £450 suggested to be allocated to Staylittle, once confirmation received that group was still operating.
	+ Approval of £800 towards the provision of a new marquee for Llawryglyn Village Association was proposed by Cllr Crone, seconded by Cllr Brench and agreed by all.
	+ Cllr Pugh to advise the organization of the approval and explain that there would be a delay in payment due to bank changes.

**H)**

* Discussion on purchasing a new laptop and printer, with quotes ranging from £300 to £600, decision on hold, individual companies informed and the new clerk, when in post, will advance.

**I)**

* + Consultation on the bus route for the village, aiming to link with train timetables.
	+ Discussion on utilizing windfarm funds to support the bus service.
	+ Updates to be sought from PCC Transport Services department and item to be included on the agenda for the next meeting.

### **6. Correspondence**

* Please forward correspondence to PCC Cllr Elwyn Vaughan and Kath Flanagan Jones. PCC Cllr Gary Mitchell will forward any significant planning information.

**7. Code of Conduct:**

* Individuals were referred to the Model Code of Conduct used by the Ombudsman for Wales and Section 18 of the Powys County Council Code of Conduct, as matters regarding code of conduct issues, involving a current or former TCC Councillors, were to be dealt with by the individuals raising the issue / complaint to the Ombudsman for Wales using their forms. This was not a matter for the TCC to deal with. Assistance in finding the forms on the Ombudsman for Wales website would be given where requested.

### **8. Any Other Business**

* Request for note of thanks to be forwarded to Mr. Gwilym Evans for the kind donation of the Remembrance Wreath.
* TCC Cllr Derrick Pugh wished it to be noted that he had attended the One Voice Wales Executive Board and a further meeting on the 13th of September and 29th of November respectively, both attended virtually.

**Closing Comments:**

* The Chair thanked everyone for attending and noted the constructive nature of the meeting.

**Next Meeting:** 28th January 2025 at 7:00 PM.

**Chair Elwyn Vaughan**

**Powys County Councillor**